

Bidding Documents

Tender No. 05-23.

FRAME WORK CONTRACT OF AWARENESS & SEMINAR RELATED ITEMS
FOR PUNJAB HUMAN ORGAN TRANSPLANTATION AUTHORITY HEAD
OFFICE, SUB OFFICES RAWALPINDI, MULTAN, FAISALABAD AND
ORGAN PROCUREMENT CELL (OPC), LAHORE.
FOR FINANCIAL YEAR 2022-23.

PUNJAB HUMAN ORGAN TRANSPLANTATION AUTHORITY,
39-SHADMAN-01, SHADMAN MARKET, LAHORE.



BIDDING DOCUMENTS

PUNJAB HUMAN ORGAN TRANSPLANTATION AUTHORITY,
39-SHADMAN-01, SHADMAN MARKET, NEAR BOP, LAHORE.

PH. NO. 042-99206046-7

(The Bidder must attach this list along with the Bid outside the main Envelope/Package)



**PUNJAB HUMAN ORGAN TRANSPLANTATION AUTHORITY,
39-SHADMAN-01, SHADMAN MARKET (NEAR BOP), LAHORE.
PH. NO. 042-99206046-7**

Tender No. _____ Opening Date & Time: _____

Title of Procurement: _____

Sr. No	Description	Remarks	
		Yes	No
01.	Whether the Bid is submitted in Two Envelopes.		
02.	Tender Number & Title of Procurement mentioned on outside the Envelope/Package.		
03.	Technical Proposal (Tender Number & Title of Procurement mentioned on outside the Envelope/Package).	Envelope-A	
04.	Financial Proposal (Tender Number & Title of Procurement mentioned on outside the Envelope/Package).	Envelope-B	
05.	Whether both The Technical and Financial Proposal are put into another Outer Envelope.		

Punjab Human Organ Transplant Authority

Signed & stamped by Firm/ Company /Bidder/Authorized Representative of Firm.



**SUBMISSION AND ARRANGEMENT OF "ENVELOPE-A" TECHNICAL PROPOSAL
WITH SUPPORTING DOCUMENTS**

The bidder must provide all the supporting documents with Technical Proposal, number all the pages of supporting documents, provide the page information arrange the documents in the following order:

Envelope A : Enclosures of Technical Proposal (CHECK LIST)		Remarks		Page #
Sr. No.	Description	Yes	No	
01.	Covering Letter on the letter head of the Firm/Company duly signed & stamped by Firm/Bidder/Authorized Representative of Firm.			
02.	Technical Bid/Technical Proposal of firm with specifications/standard packing/size/brands and warranty of quoted items on the letter head of the Firm/Company duly signed & stamped by Firm/ Company /Bidder/Authorized Representative of Firm.			
03.	Original Tender fee deposit slip issued by the PHOTA.			
04.	Attested copy of valid CNIC of the owner and representative of Firm/Company.			
05.	An Affidavit/Undertaking on Stamp Paper of Rs.50/- or above regarding acceptance of terms and conditions of the bid/contract, and not being blacklisted according to the specimen mentioned in the PHOTA Bidding Documents.			
06.	Tender/Bidding Documents duly signed & stamped each page by firm / company / bidder / representative of firm/company.			
07.	Attested Copy of an active Income Tax Registration Certificate.			
08.	Attested Copy of an active Sales Tax Registration Certificate.			
09.	Attested Copy of Professional Tax Certificate for Financial year 2022-23.			
10.	Technical/Professional Staff List of the firm/ company with CVs of staff and salaries of staff duly signed & stamped by firm / company / bidder / representative of firm/company. On the letter head of the Bidder/Firm/Company.			
11.	The specified catalogues / brochure/ or samples of data sheet. (If required for any item)			
12.	Machinery, Transport, Warehouse details (if available any)			
13.	Business and Financial worth of previous work of Firm/Company.			
14.	Audit Report of Firm/Company. (If available previous years/last year)			
15.	Proof of Sales of the Firm/Company. (Attach purchase orders/work orders/supply orders and contract/work agreement)			
16.	All the above documents and any other supporting document must be numbered by the Firm/Company and page number must be mentioned in the column specified for the purpose.			

Signed & stamped by Firm/ Company /Bidder/Authorized Representative of Firm.



**SUBMISSION AND ARRANGEMENT OF "ENVELOPE-B" FINANCIAL PROPOSAL
WITH SUPPORTING DOCUMENTS**

The bidder must provide all the supporting documents with Financial Proposal, number all the pages of supporting documents, provide the page information arrange the documents in the following order:

Envelope B : Enclosures of Financial Proposal (CHECK LIST)		Remarks		Page #
Sr. No.	Description	Yes	No	
01.	Covering Letter on the letter head of the Firm/Company duly signed & stamped by Firm/Bidder/Authorized Representative of Firm.			
02.	Financial Bid/ Financial Proposal of firm with Unit Price/Total Price, GST/PST (If applicable) and other taxes (If applicable) of quoted items on the letter head of the Firm/Company duly signed & stamped by Firm/ Company /Bidder/Authorized Representative of Firm.			
03.	Original CDR of 2% Bid Security in the name of Director General/Administrator.			
04.	Attested copy of valid CNIC of the owner and representative of Firm/Company.			
05.	Attested Copy of an active Income Tax Registration Certificate.			
06.	Attested Copy of an active Sales Tax Registration Certificate.			
07.	Attested Copy of Professional Tax Certificate for Financial year 2022-23.			
08.	Tax Exemptions Documents/Certificate/Letter (If available and applicable for any quoted item)			
09.	All the above documents and any other supporting document must be numbered by the Firm/Company and page number must be mentioned in the column specified for the purpose.			

Signed & stamped by Firm/ Company /Bidder/Authorized Representative of Firm.



PUNJAB HUMAN ORGAN TRANSPLANTATION AUTHORITY,
39 SHADMAN 1, SHADMAN MARKET, LAHORE.

TENDER No. 05-23

**FRAME WORK CONTRACT OF AWARENESS & SEMINAR RELATED ITEMS
FOR FINANCIAL YEAR 2022-23.**

**UNDER PROCEDURE PPRA PUNJAB REVISED RULES 2014 AMENDED TO DATE.
Bidding Procedure 38 (2) a (RULE 15 (01) FRAMEWORK CONTRACT)**

Tender Fee:	Rs 500/-
Last date of Issuance:	06/03/2023.
Receiving Date & Time:	06/03/2023.TILL 11:00 a.m.
Opening date & Time:	06/03/2023. at 11:30 a.m.
Venue:	PHOTA OFFICE 39 SHADMAN 1, SHADMAN MARKET, LAHORE.
Bid Security:	2% of total tender value in the form of CDR only in the name of Director General/Administrator, PHOTA, Lahore (with Financial Proposal)

PARTICULARS OF THE PARTICIPATING FIRMS

Name of Firm _____
Complete Address _____
Office Telephone /Fax No. _____
Name of authorized representative _____
Cell No. (Authorized Representative) _____
I.D. Card No. (C.N.I.C) (Copy Attached) _____
Sales Tax Reg. No. (Active) _____
Income Tax No. / N.T.N (Active) _____
Amount of Tender Fee deposited Rs: _____
(Original receipt will be attached with tender forms)

(CERTIFICATE MUST BE PROVIDED ON STAMP PAPER OF Rs. 50/- or above)

We M/S _____ are not suspended/Black listed/defaulters of any Government/Autonomy Institution at any time. We accept the terms & conditions of the bidding documents. In case of any violation of any of the terms and conditions, our security/call deposit may be forfeited. We further hereby undertake that such an action of the administration shall not be challenged in any court of law.

We also confirm to abide by all the terms and conditions laid down in the tender inquiry or any subsequent amendment made by the PHOTA. Maintenance of equipment/items and replacement of the defective items / parts will be done without any cost during warranty.

**SIGNATURE OF THE BIDDER WITH
STAMP**



TENDER ENQUIRY

FRAME WORK CONTRACT OF AWARENESS & SEMINAR RELATED ITEMS FOR PUNJAB HUMAN ORGAN TRANSPLANTATION AUTHORITY HEAD OFFICE, SUB OFFICES RAWALPINDI, MULTAN, FAISALABAD AND ORGAN PROCUREMENT CELL (OPC), LAHORE.

FOR FINANCIAL YEAR 2022-23.

UNDER PROCEDURE PPRA PUNJAB REVISED RULES 2014 AMENDED TO DATE.

Bidding Procedure 38 (2) a (RULE 15 (01) FRAMEWORK CONTRACT)

TERMS & CONDITIONS

Sealed offers are invited from all Suppliers /Printers/Publishers/Manufacturers/Whole sale dealers and their distributors having good repute for the Printing of _____ for PHOTA, Lahore on FOR Basis according to attached specifications, as per schedule in this Tender Enquiry. Tender should be addressed in the name of the Director General / Administrator PHOTA, Lahore along with the following arranged documents: -

i.

Sr. No.	KNOCK OUT CLAUSES	YES/NO	PAGE#
01.	Original receipt for purchase of tender.		
02.	Technical Proposal on letter head of firm/company duly signed and stamped by the bidder/authorized representative.		
03.	Acceptance of terms and conditions of tender documents duly signed and stamped by the Bidder/Authorized representative.		
04.	An affidavit on stamp paper of Rs. 50/- or above regarding acceptance of terms and conditions of the bid/contract, and not being blacklisted as per sample.		
05.	Attested Copies of an active National Tax Number Certificate, an active General Sale Tax Number Certificate and Professional tax certificate (for the year 2022-23) all these are necessary.		
06.	Original CDR of bid security (demanded in the tender form in the name of Director General/Administrator PHOTA) with financial proposal. (Only CDR acceptable).		
07.	Bid with pin binding and all pages numbered with indexing page. As per checklists attached in bidding documents. (All instructions/conditions regarding knock out clauses are compulsory otherwise bid will be rejected).		

The bid shall be received under the Punjab Procurement Revised Rules, 2014 (amended to date) as specified below: - Only that rule will be mentioned under which Tender is being floated.

ii. **Single Stage Two Envelopes Bidding Procedure (PPRA Punjab Revised Rules, 2014 (amended to date) 38(2)a): -**

Single stage two envelopes bidding procedure shall be used for procurement of such goods where the bids are to be evaluated on technical and financial grounds and the procedure for single stage two envelopes shall be:

- (i) the bid shall be a single package consisting of two separate envelopes, containing separately the financial and the technical proposals;
- (ii) the envelopes shall be marked as "Financial Proposal" and "Technical Proposal" along with tender number & title of tender/procurement;

Bidding Documents for Tender No.05-23 (Framework Contract of Awareness & Seminar Related Items)

- (iii) in the first instance, the envelope marked as "Technical Proposal" shall be opened and the envelope marked as "Financial Proposal" shall be retained unopened in the custody of the procuring agency;
- (iv) the procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the specified requirements/specifications;
- (v) during the technical evaluation no amendments in the technical proposal shall be permitted;
- (vi) after the evaluation and approval of the technical proposals by approving authority, the procuring agency shall open the financial proposals of the technically accepted bids publicly at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period;
- (vii) the financial bids found technically nonresponsive shall be returned un-opened to the respective bidders; and
- (viii) the lowest evaluated bidder shall be awarded the contract.

iii. Evaluation Criteria

For the purposes of evaluation, the word "Product" would mean the specific item included in the bidders bid along with specific make and model. Marking will be as follows: -

NOTE: PLEASE, DO NOT FILL THIS FORM, JUST ATTACH THE REQUIRED DOCUMENTS. THIS IS A SAMPLE FOR YOUR INFORMATION ONLY.

COMPANY / BIDDER EVALUATION CRITERIA:

COMPULSORY DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID /

COMPANY PROFILE / QUALIFICATION PARAMETERS

Sr. No.	Parameter	Details	Total Marks	Remarks															
i.	Performance of Last one year of the Goods / Items being quoted. (Attach relevant Purchase / Work orders)	Institutions served: <table border="1"> <tr> <td>i.</td> <td>No institution served</td> <td>00</td> </tr> <tr> <td>ii.</td> <td>01</td> <td>05</td> </tr> <tr> <td>iii.</td> <td>02 to 04</td> <td>10</td> </tr> <tr> <td>iv.</td> <td>05 to 07</td> <td>15</td> </tr> <tr> <td>v.</td> <td>08 and above</td> <td>20</td> </tr> </table>	i.	No institution served	00	ii.	01	05	iii.	02 to 04	10	iv.	05 to 07	15	v.	08 and above	20	20	Institutions may include Private or Public Organizations, or individuals.
i.	No institution served	00																	
ii.	01	05																	
iii.	02 to 04	10																	
iv.	05 to 07	15																	
v.	08 and above	20																	
ii.	Market experience / Business experience (Attach supporting documents in proof thereof)	<table border="1"> <tr> <td>i.</td> <td>1 -3 years</td> <td>05</td> </tr> <tr> <td>ii.</td> <td>4 – 5 years</td> <td>10</td> </tr> <tr> <td>iii.</td> <td>Above 5 years</td> <td>15</td> </tr> </table>	i.	1 -3 years	05	ii.	4 – 5 years	10	iii.	Above 5 years	15	15	Bidders having less than 1-year market experience are ineligible.						
i.	1 -3 years	05																	
ii.	4 – 5 years	10																	
iii.	Above 5 years	15																	
iii.	Income tax, sales tax and Professional tax registration certificates along with employee's Salary statement.	<table border="1"> <tr> <td>i.</td> <td>Income tax registered (04) Sale tax registered (03) Professional tax registered (03)</td> <td>10</td> </tr> <tr> <td>ii.</td> <td>(Attach G –Form for salary of technical staff)</td> <td>05</td> </tr> </table>	i.	Income tax registered (04) Sale tax registered (03) Professional tax registered (03)	10	ii.	(Attach G –Form for salary of technical staff)	05	15	Authorized certificates issued by the concerned Authorities are required.									
i.	Income tax registered (04) Sale tax registered (03) Professional tax registered (03)	10																	
ii.	(Attach G –Form for salary of technical staff)	05																	

Bidding Documents for Tender No.05-23 (Framework Contract of Awareness & Seminar Related Items)

iv.	Valid Letter of Authorization from the Principal	i.	Valid letter of Authorization from Principal/Sole propriety certificate etc.	10	10	Not applicable for Stationery/Printings/ Publications
		ii.	Not attached	00		
v.	Company capacity to provide after sales service. (Attach CVs of Technical Staff, with Salary Statements duly attested)	i.	Good	20	20	
		ii.	Acceptable	10		
		iii.	Average	05		
		iv.	Un-acceptable	00		
vi.	Company's Good will & reputation. (Market reputation, and PHOTA experience)	i.	Good	20	20	
		ii.	Acceptable	10		
		iii.	Average	05		
		iv.	Un-acceptable	00		

Total marks: 100
Qualifying marks: 70%

SIGNATURES OF THE TECHNICAL EVALUATION COMMITTEE (TEC)

Punjab Human Organ Transplant Authority

I. End User / Indenter, _____ ii. _____

iii. _____ iv. _____

v. _____ vi. _____

iv. **General Terms**

1. It is mandatory to get 70% marks in the technical evaluation criteria, otherwise bid will be rejected.
2. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the procuring agency may seek and accept clarifications to the bid that do not change the substance of the bid.
3. The bidder shall complete the bid form indicating the goods to be supplied, a brief description of the goods, their packing, size, quantity, price schedule with unit price and total bid price of the goods.
4. Alternate offers without separate tenders will not be considered.
5. The bidder is required to offer competitive price. All prices must include the General Sales Taxes/PST (if applicable) and other taxes/duties, where applicable. If there is no mention of taxes, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the procuring agency.
6. Prices shall be in Pak Rupee on FOR basis.
7. Bids shall remain valid for period of (180) one hundred and eighty days after opening of technical bid. The bid validity will be extendable equal to the period of the original bid validity with mutual consent of the Parties. A bid valid for a shorter period shall be rejected as non-responsive.
8. If the acceptance of the bid issued during the validity period is not accepted by the bidder, the bid security will be forfeited.
9. The successful bidder shall furnish a Performance Security equal to 5% of the total order value in the shape of CDR only in the name of Director General/Administrator PHOTA.
10. Performance Security has to be deposited before final order, which will be retained by the procuring agency until warranty period.
11. No interest shall be payable by the procuring agency on the securities.
12. The PHOTA authorities, at any stage of the procurement proceedings, may require the supplier or contractors to provide information concerning their professional, Technical, Financial, legal or managerial competence whether already pre-qualified or not.
13. Failure to submit the tender in the manner prescribed in the invitation to tender will not be accepted.
14. The authority reserves the right of accepting the full or part quantity offers (subject to technical scrutiny).
15. The offer should be strictly as per specifications of the tender.
16. The successful bidder/supplier/contractor/manufacture will provide a stamp paper for the acceptance of contract agreement, this agreement will be made between the successful bidder/supplier/contractor/manufacture and procuring agency (PHOTA Authority). This agreement will be made earlier from or at the time of receiving the supply/purchase/work order.

No offer will be considered if it:

- i. Is received after the date and time fixed for its receipt.
- ii. Is unsigned.
- iii. Is conditional.
- iv. Is given by a firm black listed, suspended or removed from any institution Public or Private in the Country.
- v. Is received with a validity period shorter than that required in the tender inquiry.
- vi. Does not conform to the general conditions of the tender inquiry.



vii. Is received without earnest money/bid security as specified in the tender.

v. **Special Terms**

1. The tender documents should be signed by the authorized representative of the firm.
2. Provisions of 'Vermin protection' and 'Rodent Proof' measures would also be the responsibility of the contractor/supplier.
3. In case of downtime more than 12 hours 0.1% of the cost of Purchase of equipment/machinery would be deducted per day from the security deposit and the company might be blacklisted.
4. The successful bidder/supplier/contractor/manufacture will be responsible to provide the supply/delivery, delivery challan and bill with sales tax invoice and any other document related to the final payment within the supply/delivery period to avoid late delivery charges.

5. **MANUFACTURER/SUPPLIER'S GUARANTEE CERTIFICATE.**

The Supplier/Contractor/Printers/Publishers/Manufacturer/will provide guarantee certificate at the time of delivery clearly stating that the stores being supplied by them are brand new, of latest approved model, absolutely free from material and manufacturing defects and are in accordance with the specifications given with the tender. They will also provide two copies of service manuals.

6. **PANALTY CLAUSE.**

- a. The Inspection Committee of PHOTA, Lahore will conduct inspection of the supplied items, if found substandard and not conforming to the specifications as per proposal / data sheet provided by the bidder, the same shall be returned for replacement at the cost of supplier.
- b. If the supplier fails to replace the goods rejected by the inspection committee within the stipulated time, the goods they supplied by him would be usurped, bid security fortified and proceeding for his blacklisting initiated.

7. **PROVISION OF BIDDER'S UNDERTAKING.**

The successful bidder/supplier/contractor/manufacture will provide an undertaken as guarantee certificate duly signed and stamped by the bidder/supplier/contractor/manufacture, earlier from or at the time of delivery/supply clearly stating that "the store items/goods being supplied by them are brand new, of latest approved model, absolutely free from material and manufacturing defects and are in accordance with the specifications given with the tender, if found substandard and not conforming to the specifications as per proposal /data sheet provided by the bidder and are not in accordance with the specifications given in the tender, the same shall be returned for replacement at the cost of supplier. If the supplier fails to replace the goods rejected by the inspection committee within the stipulated time, the goods they supplied by him would be usurped, bid security fortified and proceeding for his blacklisting initiated".



8. LATE DELIVERY

Supply should be done in accordance with the time schedule mentioned in the purchase/supply/work order. In case of late supply, beyond the stipulated period, penalty @ of 2.0 % Per Month or 0.067% per day of the cost of contract will be deducted from the final payment.

9. BLACKLISTING.

If the contractor fail/delay in performance of any of the obligations under the contract, violates any of the provisions of the contract, commits breach of any of the terms & conditions of the contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the purchaser may without prejudice to any other right of action it may have, blacklist the bidder/supplier/contractor/firm/company, either indefinitely or for a stated period, for future tenders in public sector, as per rules/mechanism provided in Punjab Procurement Regulatory Authority (PPRA) Rules, 2014 amended to date.

10. TRANSPORTATION.

- a). The Supplier shall arrange transportation of the goods/equipment to their final destination.
- b). Transportation including loading/unloading/packing of goods shall be arranged and paid for by the supplier.

11. INCIDENTAL CHARGES.

- a). The supplier shall be required to provide all the incidental service charges including taxes.
- b). The procuring agency will not pay any extra amount against any expenditure incurred on it, as the contract shall be construed as fixed amount and includes all costs.

12. The offer rates should be inclusive of all applicable taxes i.e. Income Tax, GST, PST (if applicable) and Stamp Duties etc. No bid will be considered if rates are exclusive of applicable taxes.



13. A bidder quoting against this invitation to bids shall be deemed to have read and understood the conditions thereof and the particulars of the stores required by the purchaser and their specification etc.

14. The Supply/Work will be done within 45 days or earlier from the date of receipt of Supply/Purchase/Work Orders.

15. Director General/Administrator PHOTA, Lahore reserve the rights to increase or decrease the quantity of store items.

16. In case of dispute, decision of the Director General/Administrator PHOTA, Lahore shall be final.


DIRECTOR GENERAL/ADMINISTRATOR
Punjab Human Organ Transplantation Authority,

Lahore. 


**DEMAND FOR SEMINAR RELATED ITEMS WITH ITS SPECIFICATIONS
FOR PHOTA HEAD OFFICE, SUB OFFICES (RAWALPINDI, MULTAN & FAISALABAD), OPC LHR.
FOR THE FINANCIAL YEAR 2022-23.**

Sr. No	Item Name	Specifications with Brand	Packing/Size	Proposed Quantity to be purchased
1	Brochures L X W (8 X 5.5) (Approx Size) As per Sample	4 Color Printing (4 Types of PHOTA Brochures) 12,500 Each	Nos	50,000
2	Printed Mugs With PHOTA LOGO (As per Sample)	Black Mugs (1500) White Mugs (1500)	Nos	3000
3	L Shape Folder A/4 12C	Transparent With PHOTA & OPC Logo (As per Sample)	Nos	6000
4	Pakistan Flag with Good Quality Tall Stand (Silver)	Flag Size (46X67) Good Shiny Quality For Display in Office	Nos	10
5	Flag with PHOTA & OPC Logo Good Quality Tall Stand (Silver)	Flag Size (46X67) Good Shiny Quality For Display in Office	Nos	10
6	Quaid-E-Azam Portrait Colored - Fitting Wall Hanging (Glass Covered)	Frame Material – Imported Synthetic PVC (Wooden Style color) Dimensions (each frame) – H 21in x W 17in	Nos	20
7	Allama Iqbal Portrait Colored - Fitting Wall Hanging (Glass Covered)	Frame Material – Imported Synthetic PVC (Wooden Style color) Dimensions (each frame) – H 21in x W 17in	Nos	10
8	Key Ring	PHOTA Logo (As per Sample)	Nos	10000
9	P-Caps	Good Quality (Black Color 1500, White Color 1500)	Nos	3000
10	Ball Point	PHOTA Printed Logo(Good Quality As per Sample) Blue & Black Mix	Nos	3000
11	Badges of PHOTA Logo (Metal Coated)	Good Quality As per sample	Nos	2000
12	Badges of OPC Logo (Metal Coated)	Good Quality As per sample	Nos	2000
13	T-Shirt (PHOTA & OPC LOGO) (As per Sample & Size Chart)	Good Quality As per sizes & Samples Small(1000) Medium (1000) Large(1000)	Nos	3000
14	Diary PHOTA Logo with PHOTA & OPC LOGO (100 Pages)	As per Sample Good Quality Size (Length 8.5 X Width 4.5)	Nos	200
15	Standees with printing & Stands (As per Sample)	Size (2X5 Feet)	Nos	2000
16	PVC Card (For Employee card Printing)	As per Sample	Nos	1000
17	Employee Card Holder Plastic Transparent	As per Sample	Nos	1000
18	Card Holder Yoyo	As per Sample (White Color)	Nos	1000
19	Wall Hanging Calender (With PHOTA & OPC Art Work) for the Year 2023	As per Sample (22"Height X 17" Width) 1 Month Per Page	Nos	300
20	Wall Hanging Calender (With PHOTA & OPC Art Work) for the Year 2024	As per Sample (22"Height X 17" Width) 1 Month Per Page	Nos	1000
21	Table Calender (With PHOTA & OPC Art Work) for the Year 2023	As per Sample (One Month Per Page)	Nos	200
22	Table Calender (With PHOTA & OPC Art Work) for the Year 2024	As per Sample (One Month Per Page)	Nos	1000
23	Coart Pin (Steel Coated Rust Free)	As per Sample	Nos	2000

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**DEMAND FOR SEMINAR RELATED ITEMS WITH ITS SPECIFICATIONS
FOR PHOTA HEAD OFFICE, SUB OFFICES (RAWALPINDI, MULTAN & FAISALABAD), OPC LHR.
FOR THE FINANCIAL YEAR 2022-23.**

Sr. No	Item Name	Specifications with Brand	Packing/Size	Proposed Quantity to be purchased
24	Artificial Plant for Welcome Area With steel Stands / Pots	5ft. Artificial Trees & Multi Color Flowers, Green (Washable) Different Types	Nos	50
25	Artificial Plant / Basket for Stage With steel Stands / Pots	Washable Good Quality	Nos	5
26	Car Stickers	With PHOTA & OPC Logo	Nos	1000

Assistant Director Admin:



Director Administration, HR & Coordination
Punjab Human Organ Transplantation Authority,
PHOTA, Lahore.