

## SITUATION VACANT

**OFFICE OF THE DIRECTOR GENERAL/ADMINISTRATOR  
PUNJAB HUMAN ORGAN TRANSPLANTATION AUTHORITY (PHOTA)**

Tel:- (042-99206045-46)

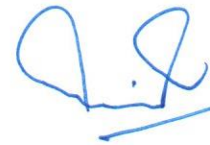


Applications are invited from Residents of Punjab for appointment on the following posts on contract basis, in exercise of administrative power conferred by the Monitoring Authority to the Director General/Administrator, Punjab Human Organ Transplantation Authority, Lahore for the period of 3-months extendable upto six months subject to good performance at Punjab Human Organ Transplant Authority, Lahore on walk through interview basis.

Sr #	post	Age Limit	Pay Package	QUALIFICATION AND EXPERIENCE
1.	Naib Qasid	18-30	Market rates salary which has already been approved by Authority.	<ul style="list-style-type: none"> <li>• Middle School certificate from a recognized school.</li> <li>• Candidate must be physical fit and aware of the office processes.</li> </ul>

### TERMS AND CONDITIONS:-

- Appointment will be made according to Government of the Punjab/PHOTA Rules.
- The educational Degree & Experience Certificates will be verified by the Authority (any expenditure in this regard will be borne by the candidate/ employee). If any applicant managed to get appointment on forged/bogus documents or through deceit by any means, the appointment shall be considered to be void *abinito* and shall be liable to refund all amounts received from the Authority and their appointment shall be canceled immediately.
  - Applicants will send their applications on the proforma which could be downloaded from the website [phota.punjab.gov.pk/career](http://phota.punjab.gov.pk/career) to the Dairy Section at the Office of Director General/Administrator of PHOTA, 39-Shadman-1, near Shadman Market, Lahore. The copies of following mandatory documents must be attached with application form:-
    - Updated CV (Curriculum Vitae)
    - All the education Degree/Diploma/Certificates.
    - Provisional Certificate / Result Card(s)
    - All the experiences Certificates till the date of applying
    - National Identity Card,
    - Domicile of Punjab Province
    - 2-Fresh passport size colored photographs.
    - If the applicant have foreign degree must attach HEC equivalence certificate.
  - Age relaxation will be admissible as per rules of Government of the Punjab.
  - Government servants should submit their applications through proper channel.
  - Only short listed candidates will be called for interview.
  - Authority reserves the right to cancel, increase or decrease the number of posts at any level without assigning any reason on administrative ground.
  - For every vacancy the candidate has to apply separately.
  - Incomplete application will not be entertained.
  - No TA & DA will be allowed.
  - Last date of submission of applications **01-06-2018 latest**.



**DIRECTOR ADMINISTRATION/HR & COORDINATION  
PUNJAB HUMAN ORGAN TRANSPLANTATION AUTHORITY**

, Lahore. 